



M A R Y C O X

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## EXPERIENCE

- Mar 2021 – Present ● **Senior Designer**, *Gravillis Inc, Los Angeles, CA*
  - Concepting and designing key art and promotional materials for theatrical, broadcast, and streaming campaigns
  - Compiling presentation decks for client review
- Oct 2019 – Mar 2021 ● **Art Director**, *Ignition Creative, Los Angeles, CA*
  - Concepting and designing key art and promotional materials for theatrical, broadcast, streaming, and home entertainment campaigns
- July 2018 – Oct 2019 ● **Junior Art Director | Bullpen Lead**, *Ignition Creative, Los Angeles, CA*
  - Designing key art for theatrical, broadcast, and home entertainment campaigns
  - Coordinating schedules and monitoring the workloads and deadlines of the other Junior Art Directors
- Nov 2017 – July 2018 ● **Graphics Coordinator**, *Buddha Jones, Hollywood, CA*
  - Serving as a primary point of contact during the Graphics Finishing process
  - Acting as the liaison to post facilities and studio clients to meet their requests, and make sure graphics are delivered correctly and on-schedule
  - Quality control to ensure renders are visually in line with the Art Director's and Producer's expectations, and technically at the requested specifications
  - Daily log of all offline and finished graphics created and sent out-of-house
- Mar 2016 – Nov 2017 ● **Graphics Coordinator**, *MOCEAN, Los Angeles, CA*
  - Acting as the liaison between clients, designers and producers of other departments
  - Delegating projects to designers based on their interests and skill sets while being accountable for tracking their schedules and managing deadlines
  - Aide in scheduling freelance support based on incoming project needs
  - Facilitating workflow with high-profile projects while supervising the quality and accuracy of work output by the motion graphics/VFX team
- Aug 2015 – Mar 2016 ● **Production Assistant**, *MOCEAN, Los Angeles, CA*
  - General office maintenance, organization and support
  - Assist with phone coverage and additional receptionist duties
- Jan 2015 – Mar 2015 ● **Production Assistant**, *The Late Late Show, Los Angeles, CA*
  - Running errands and providing general support for all stages of production
  - Escorting talent to and from set

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## EDUCATION

- Sept 2009 – May 2014 ● **Michigan State University**, *East Lansing, MI*
  - Bachelor of Arts; Studio Art, Concentration in Graphic Design
  - Bachelor of Arts; Media and Information, Specialization in TV, Cinema and Radio
- June 2011 – July 2011 ● **Study Abroad**, *Mass Media in the United Kingdom, UK*
  - Six-week program studying professional media environments (i.e. BBC)

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## SOFTWARE

Adobe Photoshop, InDesign, Illustrator, After Effects, Keynote, Word, Excel, Powerpoint, Outlook, Google Docs, Basecamp, Slack